

Decision Maker: Council

Date: 21st July 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MINOR AMENDMENTS TO THE SCHEME OF DELEGATION**

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 At the Council's annual meeting on 4th June 2014 a revised scheme of executive delegation to officers was received from the Leader and a revised scheme of non-executive delegations was approved. This report proposes some further minor amendments to the scheme relating to Human Resources issues.
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2. **RECOMMENDATION**

That Council receives from the Leader the change to Resources Portfolio delegation (4) and approves the amendments to Resources Portfolio delegations (8), (14) and (17) in the Scheme of Delegation to Officers (set out in paragraph 3.1 and appendix 1 to this report.)

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £373,410
 5. Source of funding: 2014/15 revenue budget
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Staff

1. Number of staff (current and additional): 10 (7.75fte)
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 Some minor amendments to the Scheme of Delegation to Officers are proposed, all within the Resources Portfolio. The proposed changes are –

(4) Departmental structures and job Grade Reviews

In part (ii) of this delegation, there is superfluous wording which should be deleted to avoid confusion.

(8) Early Retirement

It is proposed that this delegation is modified to include reference to flexible retirement.

(14) Superannuation

It is necessary to nominate chief officers to undertake the role of “nominated person” under the Internal Dispute Resolution Procedures of the Local Government Pension Scheme and the Teachers’ Pension Scheme.

(17) Implementation of Awards

This delegation refers to implementing decisions of national negotiating bodies and is no longer required as Bromley has moved to local terms and conditions.

3.2 Delegation (4) above is an executive delegation from the Leader which Council is requested to receive; delegations (8), (13) and (17) are non-executive delegations which Council is requested to approve. The proposed changes are set out in full in appendix 1.

Non-Applicable Sections:	Policy/Legal/Financial/Personnel
Background Documents: (Access via Contact Officer)	None

Departmental Structures and Job Grade Reviews

Chief Executive	(4)	(ii) Authorise reorganisations and restructurings involving redundancies and /or early retirement <i>{to be made by the Chief Executive - DELETE}</i> after consultation with the Leader, relevant Director(s) and Portfolio Holder(s) on the service and financial implications where there is funding available to meet the associated costs.	Leader
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Early Retirement

All and DHR	(8)	Authority to agree applications for early retirement outside the redundancy policy where this will lead to compensatory staff savings, and act as a member of the Chief Officer Early Retirement Panel to determine applications for early/ <u>flexible</u> retirement under the Local Government Pension Scheme Regulations.	Council
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Superannuation

<u>DCS, DHR (14) and DF</u>		<u>To undertake the role of “nominated person” under the Internal Dispute Resolution Procedures of the Local Government Pension Scheme and the Teachers’ Pension Scheme.</u>	Council
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Implementation of Awards etc

CE	(17)	<i>Implement decisions of appropriate national negotiating bodies of a routine or minor character affecting the working conditions of the employee. (DELETE)</i>	Council
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(Delegations to be re-numbered as necessary)

Text to be deleted in *italics*, text to be added underlined.